

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT  
MINUTES  
Strasburg Community Center  
Strasburg, Virginia  
April 14, 2016**

<b>Directors Present</b>		<b>County</b>
Childs, Corey	Extension Agent	
Comanor, Joan	County of Shenandoah	
Fagan, Jim	County of Shenandoah	
Gessner, Mary	County of Shenandoah	
Hoover, Richard	County of Warren	
Mackay-Smith, Justin	County of Clarke	
Neese, Michael	Winchester City	
Richards, Ira B.	County of Warren	
Simpson, HB	Winchester City	
Walls, Marietta Cather	County of Frederick	
Webb, Wayne	County of Clarke	
<b>Directors Absent</b>		<b>County</b>
Webb, Wayne	County of Clarke	
<b>Associate Directors Present</b>		<b>County</b>
Gnegy, Karen	County of Shenandoah	
Martin, Jim	County of Warren	
Nagelvoort, Bud	County of Clarke	
<b>Associate Directors Absent</b>		<b>County</b>
Dibenedetto, Vincent	Winchester City	
Showman, Geary	County of Shenandoah	
Stanford, Rick	County of Shenandoah	
<b>Staff Absent</b>		
Chester, Amanda	LFSWCD Conservation Specialist	
Gochenour, Dana	LFSWCD Sr. Conservation Specialist	
Pinsky, James	Education & Info Coordinator	
<b>Staff/Cooperating Agencies/Guests</b>		<b>Affiliation</b>
Campbell, Amanda	LFSWCD Administrative Assistant	
Cross, Debbie	DCR	

The meeting was called to order at 10:00.

The Chair introduced Mike Anderson from St Solutions. Anderson attended the meeting to talk about repository accounts. Anderson said that he doesn't have to do anything to directors accounts. He will set up a rule in Amanda's Outlook to copy anything they send into an archive folder. He can do that whether directors are using their personal email or one on the lfwcd.org domain.

Hoover asked Jim Martin to contact Kelci Block to see if the set-up proposed by the technician was acceptable to the OAG. If it were, if it were FOIA compliant, we would proceed with it. No further discussion would be needed.

**Motion made to determine whether Kelci Block is okay with transferring repository accounts through Amanda's account and, if so, go ahead and set it up. (Simpson, Comanor, motion passed).**

**Minutes: Motion made to approve the minutes. (Comanor, Richards)**

**Amendment made to the minutes by Marietta Cather Walls. Kitty Hockman-Nicholas was not listed on the March minutes as in attendance or absent. She was present.**

Debbie Cross reported that committee chairs should take minutes of all committee meetings. They should then be attached to the Committee Meeting Reports and distributed in the meeting folders.

**Chairs Report:**

Hoover reported that he and Wayne Webb met with Darryl Glover April 13<sup>th</sup> in Waynesboro. Glover reported that TA budget allocations for Districts will be increased and allocation specifics decided at the May 24<sup>th</sup> meeting of the Virginia Soil and Water Conservation District Board. Allocations to be based on agricultural acreage. In response to Hoover's question whether some engineering job authority might be delegated to SWCD staff, Glover responded that that was ruled out by liability concerns. However, increased TA funding might be used: (A) to contract out engineering companies and (B) add engineering costs to cost share estimates thus enabling the farmer to hire his own engineer. Further, were experienced conservation specialists to train those who are inexperienced, it would lift that burden from DCR, thus enabling it to concentrate its resources on improving its EJAA capacity (AKA the Super-Technician Idea).

Finally, Hoover welcomed our new conservation specialist, Alison Sloop, to her first Board meeting.

**Treasurer's Report:** Martin received the third quarter salaries from Shenandoah Co. Expenses are running at 68% below budget.

**LFSWCD Reports:**

**Senior Conservation Specialist Report:** Gochenour submitted written report. She is attending the Central HS FFA Career Fair.

**Conservation Specialist Report:** Truban had nothing to add to his written report.

**Conservation Specialist Report:** Chester submitted a written report. She is attending the Central HS FFA Career Fair.

**Conservation Specialist Report:** Sloop had nothing to report.

**Education & Info Coordinator:** Pinsky submitted a written report. He was doing a presentation at the Governor's School

**Conservation Easement Committee:** Richard's had nothing to report.

**Conservation Technical Committee:** Childs reviewed the written report. French Brothers project was approved. Frenchfield project came over budget. The committee approved tax credits.

**Motion made to approve the Conservation Technical Committee minutes, tax credits, French Brothers payment and Frenchfield Farms increase.(Childs, Gessner, motion passed.**

**Dam Safety Committee:** Fagan gave an account of the FOIA request. The State completed an update of a study of maximum flow rate.

Work at Bird Haven Dam is ongoing.

**Education & Information Committee:** Comanor reported that the committee received one application for the VASWCD Scholarship Program. It was forwarded to the VASWCD for consideration. The Envirothon was a great success. Youth Conservation Camp scholarships are due at the end of April

**Motion made that the LFSWCD Board delegate authority to the selection of our YCC scholarship recipients to the Ed & Info Committee since the deadline for VASWCD occurs prior to the next board meeting. (Comanor, Gessner, motion passed)**

**Motion made to accept the committee minutes. (Gessner, Simpson, the motion passed)**

Childs suggested that Pinsky check with experts on columns written by him in the Northern Virginia Daily.

The committee will meet immediately following the May 12 board meeting.

**Finance Committee:** Martin reviewed his written report. The Finance Committee has approved a budget template for use in the budget process for equitable funding from jurisdictions in the District beginning in FY17. Quarterly DCR reports have been submitted.

**Legislative Committee:** Nagelvoort has not been able to determine the date of the “veto” session, but will advise if there is one.

**NSVRC Regional Water Resource Policy Committee:** Webb submitted a written report. Absent from board meeting.

**Operations Committee:** Martin reviewed his written report. The committee and committee chairs conducted reviews of the Annual Plan of Work in November 2015 and April 2016. Committee Chairs should submit to the Operations Committee updates or changes to the Annual Plan of Work by May 30<sup>th</sup>. If there are not revisions, please advise.

**Personnel Committee:** The committee updated the Personnel Policy.

**Motion made to approve the policy with changes incorporated – 3 amendments. (Comanor, Gessner, the motion passed).**

**Shenandoah County Water Resources Advisory Committee:** Comanor had nothing to report.

**Shenandoah Pure Water Forum:** Gessner had nothing to report.

**Urban BMP Committee:** Neese reported that the committee will meet prior to the May board meeting.

### **Agency Reports:**

**Natural Resources Conservation Service:** Liskey submitted a written report.

**Dept. of Conservation & Recreation:** Cross reviewed her written report.

**Virginia Dept. of Forestry:** No written report submitted.

**Virginia Cooperative Extension:** Childs reported that VCE hired a new 4-h agent in Frederick County. The surrounding counties are having problems with frost damage.

**Department of Environmental Quality:** Peer submitted a written report.

Mary announced that the Friends of the North Fork Family Fun Day will be held May 14<sup>th</sup>.

**Motion made to adjourn the meeting at 12:15. (Gessner, Fagan, the motion passed)**

Respectfully submitted,



Secretary

Approved