

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT  
MINUTES  
Strasburg Community Center  
Strasburg, Virginia  
September 8, 2016**

<b>Directors Present</b>		<b>County</b>
Comanor, Joan		County of Shenandoah
Fagan, Jim		County of Shenandoah
Gessner, Mary		County of Shenandoah
Hoover, Richard		County of Warren
Mackay-Smith, Justin		County of Clarke
Neese, Michael		Winchester City
Richards, Ira B.		County of Warren
Simpson, HB		Winchester City
Walls, Marietta Cather		County of Frederick
Webb, Wayne		County of Clarke
<b>Directors Absent</b>		<b>County</b>
Childs, Corey		Extension Agent
Hockman-Nicholas, Kitty		County of Frederick
<b>Associate Directors Present</b>		<b>County</b>
Gnegy, Karen		County of Shenandoah
Martin, Jim		County of Warren
Nagelvoort, Bud		County of Clarke
<b>Associate Directors Absent</b>		<b>County</b>
Dibenedetto, Vincent		Winchester City
Showman, Geary		County of Shenandoah
Stanford, Rick		County of Shenandoah
<b>Staff/Cooperating Agencies/Guests</b>		<b>Affiliation</b>
Campbell, Amanda		LFSWCD Administrative Assistant
Chester, Amanda		LFSWCD Conservation Specialist
Gochenour, Dana		LFSWCD Sr. Conservation Specialist
Sloop, Alison		LFSWCD Conservation Specialist
Truban, Sam		LFSWCD Conservation Specialist
Pinsky, James		Ed & Info Coordinator
Cross, Debbie		DCR
Barr, Jeff		NRCS

The meeting was called to order at 10:00  
The next Board meeting will be October 13, 2016 at 10:00 a.m.

**Minutes: Motion made to approve the minutes. (Comanor, Simpson)**

**Amendment:** Wayne Webb said that on Page 2 under Dam Safety Program, it should read the Dam Emergency Alert System Program.

**Chair Report:** Hoover gave an update on Operations, Ed & Info and Personnel Committee work.

VCAP Technical Training will be held October 6<sup>th</sup> in Charlottesville.

Hoover complimented Jay Pinsky & the Ed & Info Committee on publishing a splendid Annual Report.

Announced that we have received VASWCD nominations for awards to be given at the Annual Meeting in December.

Remember the Annual Meeting will be held December 4-6 at the Hotel Roanoke.

**Treasurer's Report:** Martin reviewed bank statements.

Credit Card: Martin requested Credit Card Services that the amount be extended \$1,000 to \$5,000 and an additional credit card. \$5,000 should be on one card and \$1,000 on the additional card.

The Operations Committee met to review the revised credit card policy.

Credit Card Statement will be included with Treasurer's Report. Actual receipts will be submitted for reimbursement.

**Motion made to approve the Credit Card Policy as amended. (Mackay-Smith, Webb, motion passed).**

**LFSWCD Reports:**

**Senior Conservation Specialist Report:** Gochenour discussed cover crops practices. The Tech Committee voted to give cost share to cover crops this year.

**Conservation Specialist Report:** Truban added that October 5<sup>th</sup> is the seeding deadline. He had nothing to add to his written report.

**Conservation Specialist Report:** Sloop received a VCAP application. She will not attend the VCAP meeting on October 6<sup>th</sup>.

Bud Nagelvoort suggested legislative to amend the COIA on directors, associate directors and employees for VCAP and TMDL.

Debbie Cross said that the District should get their views to Don Wells.

**Motion made that we should communicate with the VASWCD Board for these suggestions. Comanor, Neese, motion passed). Wayne Webb abstained from voting.**

**Conservation Specialist Report:** Chester told the Board that she was grateful for the opportunity to work here.

**Asst. Conservation Specialist Report:** Sheryl Ferguson reported that she works when needed.

**Education & Info Coordinator:** Pinsky reported that we have two new programs at the Mountain Vista Governor's School. One class is devoted to Envirothon and the other to 5 independent riparian buffer research projects.

Delegate Mike Webert has agreed to help with the Envirothon.

Strategic Plan – Debbie Cross said that she would not invite folks who are not constituents. The District needs a Strategic Planning Committee of Board & Staff.

**Conservation Easement Committee:** Richards reported on the Brumback Easement. The Brumback easement is co-held by Virginia Outdoors Foundation and LFSWCD. Dana is trying to coordinate with Abbe Kennedy of VOF so we can respond to Dominion's request.

**Conservation Technical Committee:** Gessner reviewed the written report.

**Motion made to allow staff to sign on CREP Conservation Plans (CREP Reenrollment) on behalf of the Board. (Webb, Gessner, motion passed).**

**Motion made to approve the Technical Committee Report. (Gessner, Comanor, the motion passed)**

**Dam Safety Committee:** Fagan reviewed his written report. DCR and Schnabel have begun coordinating final project closeout documents. Work at Bird Haven Dam is ongoing.

The State has a Dam Emergency Alert System Program that has been terminated due to funding restraints.

Meetings of the principals are scheduled every two weeks to monitor progress on these projects.

**Education & Information Committee:** Comanor had nothing to add to her written report. The Ed & Info Committee will meet immediately following the Board meeting to prepare for our November awards luncheon.

Pinsky is preparing a customized handout to include with fund requests. Jim Martin should include the formula in the request, but not include the dollar amount.

**Finance Committee:** Martin had nothing to report.

**Legislative Committee:** Nagelvoort had nothing to add to his written report.

Debbie Cross reported that the District needs to prepare themselves for a budget cut. DCR is coming up with a 5 percent plan. Nagelvoort added that a 5 percent cut would come out of operating funds.

**NSVRC Regional Water Resource Policy Committee:** Webb reported that no written report was submitted. He encouraged everyone to look at their website.

**Operations Committee:** Martin had nothing to add to written report.

**Personnel Committee:** Simpson reported that the vacancy announcement closes tomorrow. 18 applications have been received so far.

**Shenandoah County Water Resources Advisory Committee:** Comanor had nothing to report.

**Shenandoah Pure Water Forum:** Gessner reported that the annual meeting date is October 6<sup>th</sup> at the Frontier Culture Museum in Staunton, VA. Registration information will be available on the Forum's website at [www.purewaterforum.org](http://www.purewaterforum.org).

**Urban BMP Committee:** Neese reported that the next meeting will be held on October 13<sup>th</sup> at 9:15.

**Agency Reports:**

**Natural Resources Conservation Service:** Jeff Barr reported that 11 pre-approved contracts – 9 are obligated and 2 are left to obligate.

CREP Conservation Plans are due to FSA tomorrow (9<sup>th</sup>).

SWCD Tech and District Conservationist job announcements were submitted for advertisement.

**Dept. of Conservation & Recreation:** Cross reviewed her written report.

Cross reviewed her assessment of SWCD compliance with fiscal year 2016 Administrative & Operation Grant.

LFSWCD FOIA Request fee schedule was submitted for review. Amendments were made. It will be resubmitted at the October Board meeting.

**Virginia Dept. of Forestry:** Lehnem submitted a written report.

**Virginia Cooperative Extension:** No written report submitted.

**Department of Environmental Quality:** Peer submitted a written report.

Wayne Webb left the meeting at 12:00.

**Motion made to adjourn the meeting at 12:12. (Simpson, Richards, the motion passed)**

Respectfully submitted,



Secretary

10/13/2016

Approved