

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT  
MINUTES  
Strasburg Community Center  
Strasburg, Virginia  
December 8, 2016**

| <b>Directors Present</b>                 |                                    | <b>County</b>      |
|------------------------------------------|------------------------------------|--------------------|
| Comanor, Joan                            | County of Shenandoah               |                    |
| Fagan, Jim                               | County of Shenandoah               |                    |
| Gessner, Mary                            | County of Shenandoah               |                    |
| Hockman-Nicholas, Kitty                  | County of Frederick                |                    |
| Hoover, Richard                          | County of Warren                   |                    |
| Mackay-Smith, Justin                     | County of Clarke                   |                    |
| Richards, Ira B.                         | County of Warren                   |                    |
| Simpson, HB                              | Winchester City                    |                    |
| Walls, Marietta Cather                   | County of Frederick                |                    |
| Webb, Wayne                              | County of Clarke                   |                    |
| <b>Directors Absent</b>                  |                                    | <b>County</b>      |
| Childs, Corey                            | Extension Agent                    |                    |
| Neese, Michael                           | Winchester City                    |                    |
| <b>Associate Directors Present</b>       |                                    | <b>County</b>      |
| Martin, Jim                              | County of Warren                   |                    |
| Nagelvoort, Bud                          | County of Clarke                   |                    |
| Gnegy, Karen                             | County of Shenandoah               |                    |
| <b>Associate Directors Absent</b>        |                                    | <b>County</b>      |
| Dibenedetto, Vincent                     | Winchester City                    |                    |
| Showman, Geary                           | County of Shenandoah               |                    |
| Stanford, Rick                           | County of Shenandoah               |                    |
|                                          |                                    |                    |
| <b>Staff/Cooperating Agencies/Guests</b> |                                    | <b>Affiliation</b> |
| Campbell, Amanda                         | LFSWCD Administrative Assistant    |                    |
| Gochenour, Dana                          | LFSWCD Sr. Conservation Specialist |                    |
| Sloop, Alison                            | LFSWCD Conservation Specialist     |                    |
| Truban, Sam                              | LFSWCD Conservation Specialist     |                    |
| Pinsky, James                            | Ed & Info Coordinator              |                    |
| Cross, Debbie                            | DCR                                |                    |
| Glover, Darryl                           | DCR                                |                    |
| Brent Barriteau, Brian Brezinski         | NRCS                               |                    |
| Peer, Robert                             | DEQ                                |                    |

The Chairman called the meeting to order at 10:00 a.m.

**Minutes: Motion made to approve the minutes. (Comanor, Fagan).**

**Chair's Report:** The Chairman thanked everyone who attended the VASWCD annual meeting in Roanoke.

The next board meeting is scheduled to be January 12, Legislative Day.

Motion made to hold the board meeting on January 11<sup>th</sup>. (Comanor, Gessner, motion passed)

Budget requests have been submitted to Frederick Co., and Warren Co. Shenandoah and Clarke Cos. will be finished.

There is a projected \$800-850 million budget shortfall in the State budget for 2018. State agencies are asked to submit plans for 7.5% reductions.

*Elections:*

**Chairman nominations are open. Simpson nominated Richard Hoover. – Comanor seconded the motion. Wayne Webb nominated the motion to be closed. Simpson seconded the motion. Richard Hoover is Chairman.**

**Vice Chairman nominations are open. Simpson nominated Joan Comanor – Gessner seconded the motion. Wayne Webb nominated the motion to be closed. Simpson seconded the motion. Joan Comanor is Vice Chairman.**

**Treasurer nominations are open. Comanor nominated Jim Martin – Fagan seconded the motion. Wayne Webb nominated the motion to be closed. Simpson seconded the motion. Jim Martin is Treasurer.**

**Secretary nominations are open. Comanor nominated Amanda Campbell – Walls seconded the motion. Wayne Webb nominated the motion to be closed. Simpson Seconded. Amanda Campbell is Secretary.**

**Treasurer's Report:** Martin reported that bank statements have been received. Credit Card statements have not been received. The Finance Committee meets Thursday, December 15<sup>th</sup>.

Wayne Webb gave a presentation on Nutrient Reduction in the Bay by 2025. Models view and Data view.

### **LFSWCD Reports:**

**Senior Conservation Specialist Report:** Gochenour had nothing to add to her written report.

**Conservation Specialist Report:** Truban had nothing to add to his written report.

**Conservation Specialist Report:** Sloop had nothing to add to her written report.

**Conservation Specialist Report:** Vacant

**Asst. Conservation Specialist Report:** Ferguson did not attend the December board meeting.

**Education & Info Coordinator:** Pinsky reported that he attended the annual conference. He met Sarah Jordan with DEQ. He will work on legislation of water rating system. He sees 2017 as successful with new territory.

**Conservation Easement Committee:** Gochenour reported that there is a small amount of trash on the Mt. Airy Easement. There is a discrepancy on the Carp Easement between Valley Conservation Council and Shenandoah County.

**Conservation Technical Committee:** Gessner reviewed the written report.

**Motion made to approve the report as submitted. Gessner, Webb, the motion passed.**

**Dam Safety Committee:** Jim Fagan reported that the State Attorney General is negotiating with Bird Haven for a mutual release. Monetary agreement to build a fence. The Agreement hasn't been finalized with the landowners.

**Motion made that we enter into a settlement agreement on work being done on Bird Haven dam and authorize the Chairman to sign the agreement. (Fagan, Comanor, the motion passed)**

**Education & Information Committee:** Comanor reported that the Education & Info Committee will meet following the board meeting.

She gave an update on the annual meeting. Linda Campbell is Area 1 Chairman.

Staff should be encourage to attend future Board of Supervisors meetings.

**Finance Committee:** Martin reported that the committee will meet next Thursday.

**Legislative Committee:** Nagelvoort reviewed his written report. He discussed the details of the January 12<sup>th</sup> Legislative day trip.

**NSVRC Regional Water Resource Policy Committee:** Webb reviewed his written report.

**Operations Committee:** Martin reported that the Strategic Planning Group will meet Tuesday, December 13<sup>th</sup> at 1 p.m. to discuss initial vision and mission statements, format, and community meetings in the coming months.

**Personnel Committee:** Simpson reported that the committee selected four people to interview. One backed out. The committee agreed to put together a pay scale.

Personnel will look at FBLSA.

Debbie Cross reported that the committee needs to figure out if people are exempt or not. Put on hold any increases. She encouraged Districts to go ahead and review positions, but put everything on hold.

*“The Board of Directors is committed to fostering employees’ growth and success in their positions by rewarding sustained performance and longevity in the position through periodic salary adjustments within the salary scale for the positions. Additional adjustments may be made in recognition of increases in costs of living”*

**Motion made for a proposed addition to the LFSWCD Personnel Policy. (Simpson, Gessner, motion passed).**

**Shenandoah County Water Resources Advisory Committee:** Comanor had nothing to add to report.

**Shenandoah Pure Water Forum:** Gessner had nothing to add to her written report.

**Urban BMP Committee:** Sloop had nothing to report.

**Agency Reports:**

**Natural Resources Conservation Service:** Brezinski reported that Jeff Barr will not be coming back to the office. NRCS is in the process of finalizing the District Conservationist position.

FRPP signup deadline is December 15<sup>th</sup>. Warren and Clarke Cos. are eligible for signup.

**Dept. of Conservation & Recreation:** Cross reviewed her written report.

- Quarterly Reports due January 17<sup>th</sup>.
- IRS Forms provided to Participants no later than 1/31/17.
- January 12, 2017 Legislative Day
- January 13, 2017 Lee-Jackson (State Holiday)
- January 16, 2017 Martin L. King Holiday (State and Federal)

**Virginia Dept. of Forestry:** No written report submitted.

**Virginia Cooperative Extension:** No written report submitted.

**Department of Environmental Quality:** Written report submitted.

**Motion made to adjourn the meeting at 12:00 (Comanor, Webb, motion passed).**

Respectfully submitted,



Secretary

1/12/2017

Approved