

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT
MINUTES
Best Wester Lee Jackson Conference Center
Winchester, Virginia
November 10, 2016**

Directors Present		County
Comanor, Joan		County of Shenandoah
Fagan, Jim		County of Shenandoah
Gessner, Mary		County of Shenandoah
Hockman-Nicholas, Kitty		County of Frederick
Hoover, Richard		County of Warren
Mackay-Smith, Justin		County of Clarke
Neese, Michael		Winchester City
Richards, Ira B.		County of Warren
Simpson, HB		Winchester City
Walls, Marietta Cather		County of Frederick
Webb, Wayne		County of Clarke
Directors Absent		County
Childs, Corey		Extension Agent
Associate Directors Present		County
Martin, Jim		County of Warren
Nagelvoort, Bud		County of Clarke
Gnegy, Karen		County of Shenandoah
Associate Directors Absent		County
Dibenedetto, Vincent		Winchester City
Showman, Geary		County of Shenandoah
Stanford, Rick		County of Shenandoah
Staff/Cooperating Agencies/Guests		Affiliation
Campbell, Amanda		LFSWCD Administrative Assistant
Gochenour, Dana		LFSWCD Sr. Conservation Specialist
Sloop, Alison		LFSWCD Conservation Specialist
Truban, Sam		LFSWCD Conservation Specialist
Pinsky, James		Ed & Info Coordinator
Cross, Debbie		DCR
Glover, Darryl		DCR
Jeff Barr, Brent Barriteau, Brian Brezinski		NRCS
Peer, Robert		DEQ

The Chairman welcomed everyone to the November Board meeting and annual Awards Luncheon.

Minutes: Motion made to approve the minutes. (Comanor, Simpson).

Chair's Report:

Hoover thanked Jim Fagan and the Dam Safety Committee for a successful and well publicized tour of Lake Laura and Bird Haven Dams.

He also congratulated Jay Pinsky who has been selected by the VA. Chapter of Soil & Water Conservation Society to receive the June Sekoll Media Award.

Special thanks to Alison Sloop for her outstanding VCAP Power Point presentation in Stephens City.

He also reminded the Personnel Committee of the Fair Labor Standard Act changes effective December 1.

Motion made to delegate authority to the Personnel Committee to review all position descriptions and current salaries to determine exempt or non-exempt status per the 11/16 CDC report regarding the FLSA. The Personnel Committee will take final action. (Simpson, Comanor, motion passed).

Elections will be held in December for board officers. NRCS will conduct the election.

Mr. Hoover thanked the Ed and Info Committee and Joan, Jay and Amanda and staff for putting together the Annual Awards Luncheon.

Treasurer's Report: Jim Martin reviewed the Treasurer's Report, bank statements and credit card statements. All have been reviewed.

LFSWCD Reports:

Senior Conservation Specialist Report: Gochenour had nothing to add to her written report.

Conservation Specialist Report: Truban had nothing to add to his written report.

Conservation Specialist Report: Sloop had nothing to add to her written report.

Conservation Specialist Report: Vacant

Asst. Conservation Specialist Report: Ferguson reported that she has been working on the Arc GIS program.

Education & Info Coordinator: Pinsky reported that he received another award (honorable mention) from Virginia Farm Bureau as well as the June Sekoll Media Award.

Received a \$1000 grant from Dominion for our Envirothon work and a \$500 grant for a monofilament recycling program we are conducting with Mountain Vista Governor's School.

Conservation Easement Committee: Gochenour reported that she will be doing annual inspections next week with Valley Conservation Council.

Conservation Technical Committee: Mary Gessner reviewed the Conservation Technical Committee report.

The committee approved one increase and cover crop applications. The committee made a motion to move money from 2017 earmark to 2016 VACS.

Motion made to approve the Conservation Technical Committee report with new project funding and tax credits. (Gessner, Webb, motion passed).

Dam Safety Committee: Fagan had nothing to add in addition to his written report.

Education & Information Committee: Comanor reported that she would like feedback on the location and any other changes in the Awards luncheon for next year. Comanor stated the Ed & Info Committee will meet immediately following the December board meeting.

Awards presented at November 10th luncheon:

Denise Thompson – Outstanding Conservation Educator Award

R. J. Davis Family Enterprises, LLC – Shen. Co. Clean Water Farm Award

J & J Farm – Warren Co. Clear Water Farm Award

John E. Venskoste, Sr., - Fred. Co. Outstanding Conservation Farm Award

4F & L Land Holdings, LLC – Shen. Co. Outstanding Conservation Farm Award

Timothy A. Youmans – Winchester Outstanding Urban Conservation Award

Jennifer L. Jenkins – Winchester Outstanding Urban Forestry Leadership Award

Kelly B. Henshaw – Winchester Outstanding Conservation Outreach Award

Kelly A. McClary- Outstanding Dam Safety Partnering Award

Daniel C. Cox – Outstanding Dam Safety Partnering Award

James Fagan – 2016 Outstanding Director Award

Linda O. Ash – Outstanding Media Partner, NV Daily

Finance Committee: Jim Martin reported that the committee will meet to conduct mid-year budget review.

Legislative Committee: Nagelvoort reviewed his written report and letters to be sent to legislators.

NSVRC Regional Water Resource Policy Committee: Webb had nothing to add to his written report.

Operations Committee: Martin reported that the Annual Plan of Work will be reviewed in January.

The Strategic Plan will be reviewed in December. Any board member or staff member may attend.

Personnel Committee: Simpson reported that they re-advertised the Conservation Specialist position. They will accept application until November 18th.

Shenandoah County Water Resources Advisory Committee: A meeting of the WRAC was held on November 9th. The County hired Jill Jefferson as their county planner. The meeting was an orientation for Jill and a tentative schedule of meetings was established. Jill provided an update on managing the methane gas at the County landfill. She expressed interest in learning about VCAP (Alison will follow-up).

Shenandoah Pure Water Forum: Gessner had nothing to report. The next Board meeting has been scheduled for Dec. 2nd.

Urban BMP Committee: Neese reported that Alison's VCAP presentation was well received. Hopefully we will receive some applications from it. Webb wants dates that Alison can come and meet with Clarke Co. representatives on VCAP (rain harvesting).

Agency Reports:

Natural Resources Conservation Service: Barr reported that the District Conservationist job has been posted and closed. The Conservation Technician has been posted and closed.

Dept. of Conservation & Recreation: Cross reported that the State will take a \$2.1M reduction in their budget.

Spot Checks and Administrative reviews are now complete.

The 2016 VASWCD Annual Meeting is scheduled for Dec. 4-6th at Hotel Roanoke in Roanoke, VA. If you have a room or a block of rooms set aside for the Annual meeting and they will not be utilized, please do not

cancel your reservation. Contact Kendall with the Association so that the room may be reassigned to another District Director of Staff.

Virginia Dept. of Forestry: Hisghman had nothing to report.

Virginia Cooperative Extension: No written report submitted.

Department of Environmental Quality: Peer reported that DEQ handles permitted complaints – most of poultry complaints. LFSWCD and SVSWCD are the few districts that get involved in ASA complaints in the State.

Hoover reported that the next Board meeting will be held December 8th in Strasburg.\
Operations committee will be held December 8th.
Personnel and Conservation Tech Committees will meet the 1st Thursday in December.
Ed & Info Committee will meet after the next Board meeting.

Motion made to adjourn the meeting at 11:45. (Gessner, Mackay-Smith, motion passed).

Respectfully submitted,



Secretary

Approved