

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT  
MINUTES  
Strasburg Community Center  
Strasburg, Virginia  
June 8, 2017**

| <b>Directors Present</b>           |  | <b>County</b>                   |
|------------------------------------|--|---------------------------------|
| Comanor, Joan                      |  | County of Shenandoah            |
| Fagan, Jim                         |  | County of Shenandoah            |
| Hockman-Nicholas, Kitty            |  | County of Frederick             |
| Hoover, Richard                    |  | County of Warren                |
| Mackay-Smith, Justin               |  | County of Clarke                |
| Neese, Michael                     |  | Winchester City                 |
| Richards, Ira B.                   |  | County of Warren                |
| Simpson, HB                        |  | Winchester City                 |
| Walls, Marietta Cather             |  | County of Frederick             |
| Webb, Wayne                        |  | County of Clarke                |
| <b>Directors Absent</b>            |  | <b>County</b>                   |
| Childs, Corey                      |  | Extension Agent                 |
| <b>Associate Directors Present</b> |  | <b>County</b>                   |
| Martin, Jim                        |  | County of Warren                |
| Nagelvoort, Bud                    |  | County of Clarke                |
| Gnegy, Karen                       |  | County of Shenandoah            |
| <b>Associate Directors Absent</b>  |  | <b>County</b>                   |
| Dibenedetto, Vincent               |  | Winchester City                 |
| Stanford, Rick                     |  | County of Shenandoah            |
| <b>Staff Absent</b>                |  |                                 |
|                                    |  |                                 |
| <b>Staff &amp; Others Present</b>  |  | <b>Affiliation</b>              |
| Campbell, Amanda                   |  | LFSWCD Administrative Assistant |
| Gochenour, Dana                    |  | Sr. Conservation Specialist     |
| Livesay, Nick                      |  | LFSWCD Conservation Specialist  |
| Sloop, Alison                      |  | LFSWCD Conservation Specialist  |
| Truban, Sam                        |  | LFSWCD Conservation Specialist  |
| Pinsky, James                      |  | Ed & Info Coordinator           |
| Cross, Debbie                      |  | DCR                             |
| Walker, Emily                      |  | Guest                           |
| Walker, Maryssa                    |  | Guest                           |
| Witiak, Rowdy                      |  | Intern                          |

The Chair called the meeting to order at 10:00.

Chairman introduced guests.

Rowdy Witiak will be working with the District as in intern

Comanor introduced Emily Walker and presented a \$750 education scholarship to her.

**Minutes: Motion made to approve the minutes as circulated. (Simpson, Neese, motion passed).**

Webb made a correction to the minutes. Page 3 – Urban BMP Committee. The second line should read “Urban Soil testing and urban agriculture instead of Urban sol.....”

**Chair's Report:** Hoover announced that the Friends of the North Fork will be holding their annual Fish Fry October 7, 2017 at the Woodstock Moose.

Director training will be held in Staunton on June 20<sup>th</sup>. Wayne Webb will be attending.

NRCS will have the Local Working Group meeting after the Board meeting today.

He thanked Pinsky for assuming responsibility for the quarterly progress reports requested by the Area I Chair.

The Board Resolution made at the May Board meeting (attached) was forwarded to the NACD grant.

Hoover thanked the Finance & Operations Committees for the 2018 Fiscal Year budget and Annual Plan of Work.

**Motion made to authorize the Board to approve for the Chairman's signature the Administration and Operations Policy and grant agreement in the amount of \$159,201. (Hoover, Comanor, motion passed).**

**Motion made to authorized the Board to approve for Chairman's signature the grant agreement regarding cost share (\$754,493) and technical assistance (\$119,012. (Hoover, Comanor, motion passed).**

**Treasurer's Report:** Martin reported that he was made aware that the CREP account is inactive and the District needs to close the account and send the remaining funds to DCR.

**LFSWCD Reports:**

**Senior Conservation Specialist Report:** Gochenour reported that she worked on spot-checks for two days. One practice needs fence replacement and one practice destroyed their tree planting.

**Conservation Specialist Report:** Truban had nothing to add to his written report.

**Conservation Specialist Report:** Sloop had nothing to add to her written report.

**Conservation Specialist Report:** Livesay had nothing to add to his written report.

**Contractor for Conservation Services Report:** Ferguson was not present.

**Education & Info Coordinator:** Pinsky reported that they did a site assessment regarding the fence around the soil pit at Lord Fairfax Community College. They have three additional sites – aquatics, forestry, and wildlife. He is working with staff and professors at LFCC and Shenandoah University. We had great feedback for our response on the Shenandoah River.

**Conservation Easement Committee:** Richards had nothing to report.

**Conservation Technical Committee:** Gochenour reported that the committee reviewed secondary considerations and the average cost list. to be approved by DCR. A tax credit was approved for 2 SL-1's.

**Motion made to approve the Technical Committee report and their recommendations contained therein. (Mackay-smith, Webb, Webb, motion passed.)**

The committee will meet on June 29<sup>th</sup> for finalize carryover report.

**Motion made to grant authorization to the Tech Committee to approve carryovers. (Mackay-smith, Webb, motion passed.)**

Gochenour discussed equipment needs of the technical staff.

**Dam Safety Committee:** Fagan reported that they are trying to get permanent certification. He is working with the state engineer on the Emergency Action Plan.

Permanent fencing went up on the Birdhaven gate.

**Education & Information Committee:** Comanor reported that the committee will be meeting after the Board meeting to discuss locations for the Area I Spring meeting.

Comanor reviewed a letter of support written at John Eckman's request for the Community Alliance for Preservation – "Healthy Agriculture, Healthy Waters" grant. The letter supporting the grant is included in the meeting folders.

**Motion to approve sending this letter for the grant proposal. (Comanor, Hockman-Nicholas, motion passed).**

**Finance Committee:** Martin presented the Fiscal Year 2018 budget.

**Motion made to approve the budget. (Simpson, Comanor, motion passed).**

**Legislative Committee:** Fagan had nothing to report.

Nagelvoort reminded the Board that the primary election will be held on June 13<sup>th</sup>. He added that Jill Vogel's brochure included that she received Certificate of Appreciation from the LFSWCD.

**NSVRC Regional Water Resource Policy Committee:** Webb suggested that we hold the Area I Spring meeting at Lord Fairfax Community College.

**Operations Committee:** Martin reported that they met prior to the Board meeting to discuss the Annual Plan of Work – 2018. He received updates from three committees.

He thanked the Strategic Plan Committee.

**Motion made to approve the Strategic Plan. (Comanor, Walls, motion passed).**

**Personnel Committee:** Simpson reported that they met this morning to do Alison Sloop's review. They will do reviews on June 15<sup>th</sup>.

**Shenandoah County Water Resources Advisory Committee:** Comanor reported that the committee will meet next week.

**Shenandoah Pure Water Forum:** Hoover reviewed Gessner's written report.

**Urban BMP Committee:** Neese reported that the payment for Webb's VCAPP application was sent, totaling \$2,200 with an additional \$500 technical assistance funds.

**Motion made that the Board approve payment of \$2,200 to Wayne Webb for the successful completion of his VCAP project, rainwater harvesting system. (Neese, Mackay-smith, motion passed).**

**Agency Reports:**

**Natural Resources Conservation Service:** Technician was not present.

**Dept. of Conservation & Recreation:** Cross reviewed her written report.

The Budget Template is due August 1<sup>st</sup>.

Reported that there is a new Assistant Attorney General for Districts. The new OAG is Robert N. Drewry. [RDrewry@oag.state.va.us](mailto:RDrewry@oag.state.va.us). (804) 371-8329.

FY 2018 VACS Training is June 13<sup>th</sup>.

June 20 & 21 – VASWCD Director Training at Staunton.

**Virginia Dept. of Forestry:** Nothing to report.

**Virginia Cooperative Extension:** No written report.

**Department of Environmental Quality:** Written report submitted.

Personnel Committee Meeting – June 15<sup>th</sup>

Technical Committee Meeting – June 29<sup>th</sup>

**Motion made to adjourn the meeting at 11:45 (Webb, Comanor).**

Respectfully submitted,



Secretary

Approved