

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT
MINUTES
Strasburg Community Center
Strasburg, Virginia
August 10, 2017**

Directors Present		County
Comanor, Joan	County of Shenandoah	
Fagan, Jim	County of Shenandoah	
Gessner, Mary	County of Shenandoah	
Hockman-Nicholas, Kitty	County of Frederick	
Hoover, Richard	County of Warren	
Mackay-Smith, Justin	County of Clarke	
Simpson, HB	Winchester City	
Walls, Marietta Cather	County of Frederick	
Webb, Wayne	County of Clarke	
Directors Absent		County
Childs, Corey	Extension Agent	
Neese, Michael	Winchester City	
Richards, Ira B.	County of Warren	
Associate Directors Present		County
Gnegy, Karen	County of Shenandoah	
Martin, Jim	County of Warren	
Nagelvoort, Bernard	County of Clarke	
Associate Directors Absent		County
Dibenedetto, Vincent	Winchester City	
Stanford, Rick	County of Shenandoah	
Staff Absent		
Staff & Others Present		Affiliation
Campbell, Amanda	LFSWCD Administrative Assistant	
Gochenour, Dana	Sr. Conservation Specialist	
Livesay, Nick	LFSWCD Conservation Specialist	
Sloop, Alison	LFSWCD Conservation Specialist	
Truban, Sam	LFSWCD Conservation Specialist	
Pinsky, James	Ed & Info Coordinator	
Cross, Debbie	DCR	
Barriteau, Brent	NRCS	
Wolanski, Matt	VDF	
Newton, Charles	Deputy, Area I Chairman	

The Chair called the meeting to order at 10:00 a.m.

He introduced Charles Newton, Shenandoah Valley SWCD, Deputy Area I Chairman.

Minutes: Motion made to approve the minutes as circulated. (Comanor, Simpson, motion passed).

Chair's Report: The Chairman gave an update on the Urban NACD Grant Program (\$50,000). We have requested the first \$5,000 component of the \$50,000 grant for an Ag Conservation Project in Strasburg. Sloop gave an update on the August 7th meeting of the stakeholders. Minutes will be included in the next Board meeting folder.

Hoover is asking the Alternative Funding Committee to look at the Chesapeake Bay license plate grant. The application deadline is October 1st.
Dick and staff (Sam, Nick, Dana, Jay and Alison) will attend the training at Graves Mountain VACDE training.

He welcomed Matt Wolanski, VDF, who will be replacing John Hisghman as the Department's representative on the Board..

Treasurer's Report: Jim Martin reported that the July bank and credit card statements were reviewed.

LFSWCD Reports:

Senior Conservation Specialist Report: Gochenour had nothing to add to her written report.

Conservation Specialist Report: Truban had nothing to add to his written report.

Conservation Specialist Report: Sloop had nothing to add to her written report.

Conservation Specialist Report: Livesay reported that he received an email about DuPont. August 25th there will be a meeting in Verona.

Livesay gave a presentation on soil 101.

Contractor for Conservation Services Report: Ferguson submitted a written report.

Education & Info Coordinator: Pinsky reported that he had 2 meetings with governor schools. They are holding a Leadership Summit at Lord Fairfax Community College.

Mountain Vista will be holding a breakfast. Lord Fairfax SWCD will be hosting it. There will be a bi-weekly Envirothon training kickoff in September at Lord Fairfax Community College.

October 26th there will be a Youth Leadership Summit from 8-10.

Alternate Funding Committee: The Chair was absent. Hoover reported on the Chesapeake Bay License Plate Grant.

Conservation Easement Committee: The Chair was absent.

Conservation Technical Committee: Gessner reviewed the Tech Committee minutes. They recommended all of the high and medium priority SL-6's for approval.

Motion made to approve SL-6 projects funding. (Gessner, Comanor, the motion passed)

Re-staking Policy was reviewed.

Motion made to approve the Re-staking Policy. (Gessner, Webb, motion passed).

Motion made to give the Conservation Technical Committee the discretion to cancel a monthly meeting. (Gessner, Hockman-Nicholas, motion passed).

Motion made to give authority to approve increases for projects no more than 10 percent or \$10,000 of the original cost per project whichever is lower. They will still come before the Board and be recorded in the Tech minutes. (Comanor, Hockman-Nicholas, motion passed).

Motion made to approve increase for Kadel SL-6 project Contract 13-15-0072, Instance 201782 in the amount of \$7,772.60. (Gessner, Webb, motion passed)

Dam Safety Committee: Fagan reviewed his written report. The District has received review and approval the Operation & Maintenance Certification Application for Lake Laura and Bird Haven dams. The current certificates expire November 30, 2017. The applications will be returned to the Professional Engineer, along with the updated Emergency Action Plan.

Education & Information Committee: Comanor reported that the Annual Report was done in record time. It's time to start preparing for the annual Awards Luncheon. Nominations should be submitted to Pinsky no later than September 8. The Education Committee will meet following the September Board meeting.

Pinsky will bring Annual Reports to the next Board meeting.

Finance Committee: Jim Martin reported that the Finance Committee will meet in October to review the Desktop Procedures for District Fiscal Operations.

Legislative Committee: Comanor reported that the legislative report card was included in the meeting folders.

Fagan reviewed his written report. Charles Newton recommended that directors call legislators and let them know you appreciate their legislative support and follow-up with a phone call.

Hoover said that he will draft a letter to be sent to legislators and follow up with a phone call.

Fagan will send directors an email to see if they agree with Area II's recommendations.

NSVRC Regional Water Resource Policy Committee: Webb reported that they will not meet in August.

Operations Committee: Martin reported that the District Annual Plan of Work has been revised for FY2018 and was reviewed at the August 10th Committee meeting.

Motion made to approve the Lord Fairfax Soil and Water Conservation District Annual Plan of Work for FY2018 as presented, and that a copy be published on the district's website. Walls, Comanor, motion passed).

Personnel Committee: Simpson had nothing to report.

Shenandoah County Water Resources Advisory Committee: Comanor had nothing to report.

Shenandoah Pure Water Forum: Gessner reported that the deadline to sign up for the float trip is Monday, August 14th.

The next quarterly meeting will be next Friday in Luray.

Urban BMP Committee: Sloop reported that the Town of Woodstock has been granted an extension by the VCAP Steering Committee for their three VCAP applications. The new deadline for construction is March 1, 2018.

The Cool Springs Campus VCAP application for Conservation Landscaping has been cancelled. The campus did not get enough seasonal help this year to begin the necessary site preparation for a native meadow plan establishment. They are planning on applying next year if new funding is made available. The UAC NACD Grant Agreement has been signed today and the rest of the grant money will be sent to the district upon receipt of the signed copy.

Motion made to for the Board to forward Karin Battle's VCAP application for Conservation Landscaping with an estimated cost share reimbursement of \$2,303.55 on to the VCAP Steering Committee for approval (Comanor, Webb, motion passed)

Agency Reports:

Natural Resources Conservation Service: Barriteau reported that they wrapped up annual easement monitoring. They had 75 easements this year.

The Beef and Bobs JED training was excellent. Webb added that the Wildlife Habitat is really working

Dept. of Conservation & Recreation: Cross reviewed her written report.

The VASWCD Annual Meeting will be held December 3-5 at the Portsmouth Renaissance, Portsmouth, VA.

Virginia Dept. of Forestry: Nothing to report.

Virginia Cooperative Extension: No written report.

Department of Environmental Quality: No written report.

Webb gave a presentation on E.coli in Shenandoah Valley Rivers.

Motion made to adjourn the meeting at 12:30 (Webb, Mckay-Smith, motion passed).

Respectfully submitted,



Secretary

September 14, 2017
Approved