

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT  
MINUTES  
Strasburg Community Center  
Strasburg, Virginia  
November 9, 2017**

<b>Directors Present</b>		<b>County</b>
Comanor, Joan		County of Shenandoah
Fagan, Jim		County of Shenandoah
Gessner, Mary		County of Shenandoah
Hockman-Nicholas, Kitty		County of Frederick
Hoover, Richard		County of Warren
Mackay-Smith, Justin		County of Clarke
Neese, Michael		Winchester City
Richards, Buck		County of Warren
Simpson, HB		Winchester City
Walls, Marietta Cather		County of Frederick
Webb, Wayne		County of Clarke
<b>Directors Absent</b>		<b>County</b>
Childs, Corey		Extension Agent
Neese, Michael		Winchester City
<b>Associate Directors Present</b>		<b>County</b>
Gnegy, Karen		County of Shenandoah
Martin, Jim		County of Warren
Nagelvoort, Bernard		County of Clarke
<b>Associate Directors Absent</b>		<b>County</b>
Dibenedetto, Vincent		Winchester City
Stanford, Rick		County of Shenandoah
<b>Staff Absent</b>		
<b>Staff &amp; Others Present</b>		<b>Affiliation</b>
Campbell, Amanda		LFSWCD Administrative Assistant
Gochenour, Dana		LFSWCD Sr. Conservation Specialist
Ferguson, Sheryl		LFSWCD Asst. Conservation Specialist (Contracted)
Livesay, Nick		LFSWCD Conservation Specialist
Sloop, Alison		LFSWCD Conservation Specialist
Truban, Sam		LFSWCD Conservation Specialist
Pinsky, James		Ed & Info Coordinator
Cross, Debbie		DCR
Barriteau, Brent		NRCS

The Chair called the meeting to order at 10:10 a.m.

**Minutes: Motion made to approve the minutes as circulated. (Comanor, Simpson, motion passed).**

**Chair's Report:** Mr. Hoover asked who will be attending the annual meeting. Wayne Webb, HB Simpson, Joan Comanor, Nick Livesay, Jay Pinsky and himself.

*Budget Requests:* Hoover observed that the District's responses to Frederick and Warren Counties seemed on track.

*BMP Verification Grant:* The DCR/LFSWCD' voluntary BMP Verification Supplemental Grant Agreement – endorsed by the Conservation/Tech Committee and needed Board approval for the Chairman to sign.

**Motion made to authorize the Chairman to sign the BMP Verification Supplemental Grant Agreement with DCR. (Comanor, Gessner, motion passed).**

Mr. Hoover received a call from Doug Stanley, Warren Co. Administrator, regarding the Accettullo easement. A requested adjustment involves a land swap in which the acreage of the original conservation easement was maintained. At Mr. Stanley's request, Mr. Hoover signed the boundary line adjustment on October 26<sup>th</sup>.

**Motion was made that the Board authorizes the Chairman's signing, October 26, of the boundary line adjustment of the Accettullo easement.**

Hoover reminded that elections will be held at the December Board for Chair, Vice-Chair, Secretary and Treasurer.

**Treasurer's Report:** Jim Martin reported that the October Bank Statement and Credit Card Statements were approved. The District is scheduled for its FY2018 audit December 5<sup>th</sup>. Please limit your requests for Amanda Campbell's assistance to mission essential only.

**LFSWCD Reports:**

**Senior Conservation Specialist Report:** Gochenour had nothing to add to her written report. The Youth Leadership Conference went well.

**Conservation Specialist Report:** Truban had nothing to add to his written report. He attended an engineering workgroup meeting in Charlottesville. As of January 1 anyone who had competency reviews by Amanda Pennington will have Job Approval Authority. Sam and Dana will be able to sign off on plans as of January 1<sup>st</sup>.

**Conservation Specialist Report:** Sloop reported that the Urban Ag Work Meeting agreed to have a groundbreaking ceremony on December 2<sup>nd</sup> at 9 a.m. They are putting in raised beds. Livesay reported that soil tests were high in organic.

**Conservation Specialist Report:** They will send an electronic flyer out for the groundbreaking ceremony. Livesay reported that the target lists to send the flyer to are people who would want to be involved with the garden.

**Contractor for Conservation Services Report:** Mary Gessner reported that Sheryl will be helping with BMP Verification work.

**Education & Info Coordinator:** Comanor reported that Jay is doing well. Jay's column, The Conservation Corner, won the 2017 Virginia Farm Bureau Award for Journalism in the daily newspaper division.

**Alternate Funding Committee:** Richards had nothing to report.

**Conservation Easement Committee:** Richards had nothing to report.

**Conservation Technical Committee:** Gessner reviewed the technical report.

**Motion made to approve the Tech Committee Report as submitted. (Gessner, Comanor, motion passed).**

**Dam Safety Committee:** Fagan had nothing to add to his written report. USDA is introducing a web-based tool (Dam Watch) to assist sponsors (LFSWCD) to monitor and manage NRCS-assisted dams. The LFSWCD will participate and are in the process of enrolling in the program.

**Education & Information Committee:** Comanor gave an update on the Youth Leadership Summit held on October 26<sup>th</sup>.

She thanked everyone for their help in getting ready for the Annual Awards Luncheon.

**Finance Committee:** Jim Martin reported that the Finance Committee will meet December 10<sup>th</sup>.

**Legislative Committee:** Jim Fagan reported that we will begin preparations for upcoming legislative lobby day. Legislative Day is January 11<sup>th</sup>.

Mr. Hoover asked Nagelvoort to draft a letter to Jill Vogel and to send a letter to Wendy Gooditis.

**NSVRC Regional Water Resource Policy Committee:** Wayne Webb reported that he had nothing to add to his written report. The next meeting will be in November.

**Operations Committee:** Jim Martin reported that the Operations Committee will meet December 14<sup>th</sup> at 9:30.

**Personnel Committee:** Simpson had nothing to report. Personnel reviews will be done in January.

**Shenandoah County Water Resources Advisory Committee:** Comanor had nothing to report. The County Zoning Administrator resigned.

**Shenandoah Pure Water Forum:** Gessner had nothing to report.

**Urban BMP Committee:** The committee chair was absent and nothing was reported.

**Agency Reports:**

**Natural Resources Conservation Service:** Brent Barriteau reported that Kaitlyn Nafziger, Soil Conservation Tech, began work October 30<sup>th</sup>.

They participated in “The Gathering”, a Native American event in Berryville.

They had agronomic spotcheck in November. He recommended sending Nick and Alison to Farm to Table Conference December 6<sup>th</sup> and 7<sup>th</sup>.

**Dept. of Conservation & Recreation:** Cross reviewed her written report.

Kitty Hockman-Nicholas arrived at the Board meeting at 11:20.

**Virginia Dept. of Forestry:** No written report.

**Virginia Cooperative Extension:** No written report.

**Department of Environmental Quality:** Shiflet submitted a written report.

**Motion made to adjourn the meeting at 11:23 (Gessner, Webb, motion passed).**

**Respectfully submitted,**

A handwritten signature in blue ink, appearing to read "Amanda Gessner".

**Secretary**

**12/14/17**

**Approved**