

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT  
MINUTES  
Strasburg Community Center  
Strasburg, Virginia  
October 12, 2017**

<b>Directors Present</b>		<b>County</b>
Comanor, Joan	County of Shenandoah	
Gessner, Mary	County of Shenandoah	
Hockman-Nicholas, Kitty	County of Frederick	
Hoover, Richard	County of Warren	
Mackay-Smith, Justin	County of Clarke	
Neese, Michael	Winchester City	
Richards, Buck	County of Warren	
Simpson, HB	Winchester City	
Walls, Marietta Cather	County of Frederick	
<b>Directors Absent</b>		<b>County</b>
Childs, Corey	Extension Agent	
Fagan, Jim	County of Shenandoah	
Webb, Wayne	County of Clarke	
<b>Associate Directors Present</b>		<b>County</b>
Gnegy, Karen	County of Shenandoah	
Martin, Jim	County of Warren	
Nagelvoort, Bernard	County of Clarke	
<b>Associate Directors Absent</b>		<b>County</b>
Dibenedetto, Vincent	Winchester City	
Stanford, Rick	County of Shenandoah	
<b>Staff Absent</b>		
<b>Staff &amp; Others Present</b>		<b>Affiliation</b>
Campbell, Amanda	LFSWCD Administrative Assistant	
Gochenour, Dana	Sr. Conservation Specialist	
Livesay, Nick	LFSWCD Conservation Specialist	
Sloop, Alison	LFSWCD Conservation Specialist	
Truban, Sam	LFSWCD Conservation Specialist	
Pinsky, James	Ed & Info Coordinator	
Cross, Debbie	DCR	

The Chair called the meeting to order at 10:00 a.m.

**Minutes: Motion made to approve the minutes as circulated. (Comanor, Gessner, motion passed).**

**Chair's Report:** The Chairman gave his report at the end of the meeting. His written report was reviewed. He discussed the Annual Awards Luncheon, November 9<sup>th</sup>.

Registration for the annual Association Meeting is due November 9<sup>th</sup>. Please let Amanda know as soon as possible if you are planning to attend. Hoover, Webb, Comanor, Simpson, Pinsky and Livesay will attend.

Massanutten Regional Governor's School first Youth Conservation Leadership Summit will take place, Thursday, October 26<sup>th</sup>. Kara Bate's email is included in the meeting folders.

Reminder – North Fork Annual Fish Fry and Auction will be held October 14<sup>th</sup> at the Woodstock Moose Lodge.

Sloop added that the next Working Group Meeting will be held October 25<sup>th</sup> from 4-6 p.m.

**Treasurer's Report:** Jim Martin reported that the September bank and credit card statements were received and reviewed. Statements were reconciled and there are no outstanding checks beyond 60 days.

**LFSWCD Reports:**

**Senior Conservation Specialist Report:** Gochenour had nothing to add to her written report. She's been busy working on plan maps, budgets, and tracking updates for potential DuPont Settlement projects.

**Conservation Specialist Report:** Truban had nothing to add to his written report. He has been working on projects for the DuPont Settlement.

**Conservation Specialist Report:** Sloop gave a PowerPoint presentation at the Northern Shenandoah Regional Water Resource Policy Committee meeting. The Urban Ag Working Group met on November 18<sup>th</sup>.

**Conservation Specialist Report:** Livesay had nothing to add to his written report. He promoted practices on the DuPont Settlement site visits. He visited the Avtex site. He taught soils classes at LFCC upon Jay's request.

**Contractor for Conservation Services Report:** Ferguson submitted a written report.

**Education & Info Coordinator:** Pinsky informed the Board that he will be having surgery next Friday. He has a herniated disk and will be out for a few weeks. Dana, Nick and Joan will assist with the leadership youth summit. He will contact Dana and Sam after the surgery. He plans to work from home with no loss of office access.

The Massanutten Conservation Youth Summit is scheduled for October 26<sup>th</sup>. Mountain Vista's Governor's School is building Monofilament Recycling tubes from a grant we secured for them through Pure Water Forum.

**Alternate Funding Committee:** Richards had nothing to report.

**Conservation Easement Committee:** Richards had nothing to report.

**Conservation Technical Committee:** Gessner reviewed the Tech Committee report.

Gochenour reported that they had 33 practices totaling 5.9 million submitted to the DuPont Settlement. These were new practices and included some backlog.

Gochenour added that Sheryl Ferguson will assist with the workload.

**Motion made to approve the Tech Committee Report. (Gessner, Comanor, motion passed).**

**Dam Safety Committee:** Fagan submitted a written report, but was absent from the Board meeting.

**Education & Information Committee:** Comanor reported that all staff has been working on the awards luncheon. The committee plans to rotate the venue among our jurisdictions. She thanked the staff for working with Jay in his absence.

**Finance Committee:** Jim Martin reported that the committee will meet in December to conduct a semi-annual review of the budget. Date and time will be determined.

**Legislative Committee:** Fagan submitted a written report, but was absent from the Board meeting.

**NSVRC Regional Water Resource Policy Committee:** Webb submitted a written report, but was absent from the Board meeting.

**Operations Committee:** Fagan reported that the committee will meet in December to conduct the semi-annual review of the Annual Plan of Work. Date and time to be determined.

**Personnel Committee:** Simpson had nothing to report.

**Shenandoah County Water Resources Advisory Committee:** Nothing to report.

**Shenandoah Pure Water Forum:** See written report. Gessner was absent from the Board meeting.

**Urban BMP Committee:** Neese reported that Karin Battle's conservation landscaping VCAP project is complete. She came in slightly over estimated costs.

**Motion made to approve an increase of \$62.12 to make Karin Battle's final reimbursement cost share equal to \$2,365.67, conditional on the VCAP Steering Committee approval of said increase. (Neese, Hockman-Nicholas, motion approved.)**

**Agency Reports:**

**Natural Resources Conservation Service:** Barriteau was absent from the Board meeting. No written report submitted...

**Dept. of Conservation & Recreation:** Cross reviewed her written report. Cross asked that we send her a copy of the Budget

**Virginia Dept. of Forestry:** No written report.

**Virginia Cooperative Extension:** No written report.

**Department of Environmental Quality:** Shiflet submitted a written report.

**Motion made to adjourn the meeting at 12:30 (Comanor, Walls, motion passed).**

Respectfully submitted,



Secretary

11/9/17

Approved