

LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT MINUTES
Strasburg Community Center, Strasburg, Virginia
May 10, 2018

Directors Present		County
Childs, Corey	Extension Agent	
Comanor, Joan	County of Shenandoah	
Fagan, Jim	County of Shenandoah	
Gessner, Mary	County of Shenandoah	
Hockman-Nicholas, Kitty	County of Frederick	
Hoover, Richard	County of Warren	
Mackay-Smith, Justin	County of Clarke	
Neese, Michael	Winchester City	
Walls, Marietta Cather	County of Frederick	
Webb, Wayne	County of Clarke	
Directors Absent		County
Childs, Corey	Extension Agent	
Associate Directors Present		County
Martin, Jim	County of Warren	
Nagelvoort, Bernard	County of Clarke	
Associate Directors Absent		County
Dibenedetto, Vincent	Winchester City	
Gnegy, Karen	County of Shenandoah	
Stanford, Rick	County of Shenandoah	
Staff Absent		
Staff & Others Present		Affiliation
Campbell, Amanda	LFSWCD Administrative Assistant	
Gochenour, Dana	LFSWCD Sr. Conservation Specialist	
Livesay, Nick	LFSWCD Conservation Specialist	
Sloop, Alison	LFSWCD Conservation Specialist	
Truban, Sam	LFSWCD Conservation Specialist	
Barriteau, Brent	NRCS	
Cross, Debbie	DCR	
Kowalski, Matt	CBF	

The Chair called the meeting to order at 10:10 a.m.

Minutes: Motion made to approve the minutes as distributed. (Gessner, Neese, motion passed)

Chair's Report:

Woodstock VCAP: Sloop reported that the Town of Woodstock's 3 VCAP applications are running out of time to meet their final deadline of June 15. The grant funding for VCAP runs out on that date. The town had received 2 extensions and has had unavoidable delays in construction. VCAP is currently out of new funding, but the VCAP Steering Committee is looking for new grant fund sources. The town will need to cancel their applications and reapply, but they would not be able to start construction until they are approved by the VCAP Steering Committee when new funding is found.

DuPont Settlement – we received the money.

Vehicle: Truban gave an update on the second vehicle status. We should receive it in two months.

Hoover reported that Gochenour and Webb are attending the WPIII Meeting on May 16.

Campbell and Martin will participate in the QuickBooks webinar on June 4th.

Joan Comanor reported that Karen Gnegy had recently had major surgery and was still recuperating at home. Joan requested that Amanda send Karen a Get Well card and a page was circulated that all attendees signed.

Treasurer's Report: Martin reported that he intends to use last year's Attachment D.

Motion made to approve using last year's Attachment D. (Gessner, Walls, motion passed).

LFSWCD Reports:

Senior Conservation Specialist Report: Gochenour had nothing to add to her written report. She is working on wrapping up one year of cost share and preparing for next year.

Conservation Specialist Report: Truban had nothing to add to his written report. He is working on finishing projects.

Conservation Specialist Report: Sloop had nothing to add to her written report. She thanked Webb and Nicholas for helping with the community garden.

Marietta Walls thanked Sloop for presentation at the Rotary Club.

Sloop visited a church site in Front Royal to provide technical assistance on a potential community garden site.

Conservation Specialist Report: Livesay had nothing to add to his written report. He thanked directors and staff who helped with the Envirothon. He worked on the community garden water system.

Contractor for Conservation Services Report: Written report submitted.

Education & Info Coordinator: Position vacant.

Alternate Funding Committee: Richards had nothing to report.

Conservation Easement Committee: Richards had nothing to report.

Conservation Technical Committee: Written report attached. Gessner reviewed the technical committee minutes.

Increase for D. Hulver SL-6 (13-15-0149) (I.D. 208614 \$172.17. Approval based on previous meeting motion to allow increases of less than 10% of project cost.

Motion made to approve French (13-18-0035) and Sine's (13-18-0046) Tax Credits. (Gessner, Webb) motion passed.

Carryover project list reviewed/

Motion made to have a second monthly CTC meeting on June 28th. The committee requested Board approval for the CTC to act on behalf of the Board for committee actions at the June 28th meeting.

Spot-checks (now BMP verification checks) completed.

Motion made to approve the increases and tax credits. (Gessner, Simpson, motion passed).

Motion made to approve the Conservation Technical Committee to act on behalf of the Board for committee actions at the June 28th meeting. (Comanor, Simpson, motion passed).

Dam Safety Committee: Fagan reported that he is trying to set up a meeting with Wendy Gooditis. The Dam Owners Workshop was held on March 23, 2018. Discussed proposed dam safety agricultural exemption requirements and DCR updates on the small repair program. The next meeting is tentatively scheduled for July 19, 2018.

Education & Information Committee: Comanor reported that the committee will meet immediately following the Board meeting. The committee will approve the Annual Plan of Work and budget for next year. They will also develop priorities for Allyson Ponn for her first 6 months.

Finance Committee: Martin reported that the committee will meet next month to finalize the District's budget. Education & Info Committee is the only committee that submitted a request.

Legislative Committee: Fagan said there is not a lot to report. We have not received any update on the status of the budget. The budget is not finalized at the state level.

NSVRC Regional Water Resource Policy Committee: Webb reviewed his written report. Some items that are aligned with LFSWCD:

- Water Supply Planning
- Strasburg Downtown Revitalization Project/CDBG Grant
- On-Call Consultant Program
- Hazard Mitigation Plan Update

Operations Committee: Martin reported that he polled other Districts to determine how they handled replacing old and outdated equipment. There is no need to develop a separate policy. We will use the existing Purchasing Policy to handle replacement of equipment. The committee will meet June 14th prior to the regular Board meeting to review the Plan of Work, Strategic Plan and policy reviews.

Personnel Committee: Simpson reported that the committee met on April 5th to interview four candidates for the Education and Program Support Specialist position. After considerable deliberation, the committee unanimously agreed on Allyson Ponn.

Shenandoah County Water Resources Advisory Committee: Comanor had nothing to report.

Shenandoah Pure Water Forum: Gessner reported that the Forum held its quarterly meeting on May 4th. The Forum still has funds available for small grants (up to \$1,000) and scholarships (up to \$500). Details are available on the website at www.purewaterforum.org.

DEQ is looking for volunteers to help monitor algae in the Shenandoah River this summer. The next Board meeting is scheduled for August 17th.

Urban BMP Committee: Michael Neese had nothing to report.

Agency Reports:

Natural Resources Conservation Service: Brent Barriteau reported that he won't be holding a Working Group meeting this year. He will email everyone in the Board meeting room and farmers. He will attach an outline.

He reviewed his written report.

Chesapeake Bay Foundation: Matt Kowalski reported on the Chesapeake Bay Awareness Events. June 2 is Clean the Bay Day. Hoover asked Kowalski to send dates to Amanda Campbell to send to everyone that he would like the District to participate.

Dept. of Conservation & Recreation: Cross reviewed her written report.

Virginia Dept. of Forestry: No written report submitted by Wolanski.

Virginia Cooperative Extension: No written report submitted.

Department of Environmental Quality: Shiflet submitted a written report.

Motion made to adjourn the meeting at 11:30. (Webb, Simpson, motion passed).

Respectfully submitted,



Secretary

June 14, 2018

Approved