

LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT MINUTES
Strasburg Community Center, Strasburg, Virginia
June 14, 2018

Directors Present		County
Comanor, Joan	County of Shenandoah	
Fagan, Jim	County of Shenandoah	
Hoover, Richard	County of Warren	
Mackay-Smith, Justin	County of Clarke	
Richards, Ira	County of Warren	
Simpson, HB	Winchester City	
Walls, Marietta Cather	County of Frederick	
Webb, Wayne	County of Clarke	
Directors Absent		County
Childs, Corey	Extension Agent	
Gessner, Mary	County of Shenandoah	
Hockman-Nicholas, Kitty	County of Frederick	
Neese, Michael	Winchester City	
Associate Directors Present		County
Martin, Jim	County of Warren	
Gnegy, Karen	County of Shenandoah	
Associate Directors Absent		County
Dibenedetto, Vincent	Winchester City	
Nagelvoort, Bud	County of Clarke	
Stanford, Rick	County of Shenandoah	
Staff Absent		
Staff & Others Present		Affiliation
Campbell, Amanda	LFSWCD Administrative Assistant	
Gochenour, Dana	LFSWCD Sr. Conservation Specialist	
Livesay, Nick	LFSWCD Conservation Specialist	
Sloop, Alison	LFSWCD Conservation Specialist	
Truban, Sam	LFSWCD Conservation Specialist	
Ponn, Allyson	LFSWCD Education & Project Support Specialist	
Brezinski, Brian	NRCS	
Cross, Debbie	DCR	

The Chair called the meeting to order at 10:00 a.m.

Minutes: Motion made to approve the minutes as distributed. (Simpson, Comanor, motion passed)

Chair's Report: Hoover welcomed Karen Gnegy back to the meeting.

He reported that Wayne Webb, Allyson Ponn and Dick went to the State Envirothon. They had a small accident on their return home (rear-ended on 81) with no injuries.

Truban reported that the vehicle should be here by mid-July. Hoover is getting magnetic signs.

Ali Sloop reported on the community garden. They held an event on Saturday. The fence is up. They are looking to sell the District's produce. Woodstock cancelled their VCAP application. They will reapply (downtown parking lot).

Ali Sloop, Nick Livesay, Allyson Ponn and Dick Hoover met at the Virginia Hills Church in Warren County to advise on the planning of a community garden.

Allyson Ponn updated the board on what she's done on her first month with the District.

Gochenour gave an update on SL-6 backlog funding. She discussed Continuing Conservation Initiatives. Comanor asked if there are BMP's to address vineyards in Shenandoah County.

Treasurer's Report: Jim Martin had nothing to add to his written report. The May bank and credit card statements were received and reviewed.

LFSWCD Reports:

Senior Conservation Specialist Report: Gochenour had nothing to add to her written report. She gave an update on backlog funding. The WIP III was informative.

Debbie Cross said that the 100 percent cost share brought a lot of people in.

Conservation Specialist Report: Truban had nothing to add to his written report.

Conservation Specialist Report: Sloop reviewed her written report. Her meeting with the Frederick Co. Rotary Club went well.

Conservation Specialist Report: Livesay reported that Jack Hesse came back to volunteer this year.

Contractor for Conservation Services Report: Written report submitted.

Education & Program Support Specialist: Ponn reviewed her written report. She and some master gardeners are working to expand children's activities.

Motion made that Allyson Ponn is FOIA Officer, effective today, June 14, 2018 and Amanda Campbell will be backup. (Comanor, Mackay-Smith, motion passed).

Alternate Funding Committee: Richards had nothing to report.

Conservation Easement Committee: Richards had nothing to report.

Conservation Technical Committee: Written report attached Gochenour reviewed the written tech report.

No changes were made to the Secondary Considerations; increases in component costs were highlighted.

Motion made to approve the Conservation Technical Committee minutes, secondary considerations and average cost list. (Mackay-Smith, Comanor, motion passed. Webb opposed.

Dam Safety Committee: Fagan reported that the dams held up like they were supposed to with all of the rain we received.

Education & Information Committee: Comanor reported that the District is an advisor on Sustainability Matters (email in in meeting folder about a grant they are applying for. The District will need to write a letter of support.)

Motion made that LFSWCD agrees to partner with Sustainability Matters on this grant. (Comanor, Simpson, motion passed.

Finance Committee: Martin reported that Amanda Campbell and Martin attended a webinar on Quickbooks last week. The committee will meet later this month.

Legislative Committee: Fagan reported that the State finalized the budget. Debbie Cross added that operating funds are level funding.

Cost Share 2019 funding is \$1,305,473.00; TA Funding is \$194,073; and \$50,000 historical TA is included in operations.

Hoover and Fagan will meet with Wendy Gooditis next week.

NSVRC Regional Water Resource Policy Commission: Webb gave an update on the commission meeting.

Operations Committee: Martin reported that the committee met prior to the Board Meeting. They reviewed the Annual Plan of Work; Purchasing Policy; Credit Card Policy; and Vehicle Policy. Hoover added that Martin needs to order an additional credit card for the truck.

Personnel Committee: Simpson reported that the committee met yesterday. The Committee was pleased with the results of the evaluations with staff. The committee reviewed the Personnel Policy, Position Descriptions, Performance standards, salary ranges, and equipment needs. Minor changes are being made to several performance standard weights for the next FY. Changes are proposed for the Personnel Policy.

Motion made to delegate authority to staff to get quotes for equipment (Comanor, Fagan, motion passed)

Motion made for the Board to review the Personnel Policy and turn comments in to Amanda Campbell by June 29th (Comanor, Fagan, motion passed.

Shenandoah County Water Resources Advisory Committee: Comanor reported that the next meeting is June 20th. The County's consultant will present feasibility results for 3 potential urban stormwater practices.

Shenandoah Pure Water Forum: Gessner was absent. No activity to report.

Urban BMP Committee: Neese was absent. No written report.

Agency Reports:

Natural Resources Conservation Service: Brent Barriteau was absent. Brian Brezinski reviewed Brent's written report. He distributed his written report.

Dept. of Conservation & Recreation: Cross reviewed her written report. She distributed public relation placemats.

The grant agreements will come the first of July. Webinars will be held July 9th 2-3:30 about changes in the policy and July 10th 9:30 – 10:30.

Quarterly reports are due July 16th.

Nick Livesay will be attending the NACD meeting in Williamsburg.

Virginia Dept. of Forestry: No written report submitted by Wolanski.

Virginia Cooperative Extension: No written report submitted.

Department of Environmental Quality: Shiflet submitted a written report.

Motion made to adjourn the meeting at 11:30. (Webb, Simpson, motion passed).

Respectfully submitted,



Secretary

7/12/2018

Approved