

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT MINUTES**  
**Strasburg, Virginia**  
**December 13, 2018**

<b>Directors Present</b>		<b>County</b>
Childs, Corey	Extension Agent	
Comanor, Joan	County of Shenandoah	
Fagan, Jim	County of Shenandoah	
Gessner, Mary	County of Shenandoah	
Hockman-Nicholas, Kitty	County of Warren	
Hoover, Richard	County of Warren	
Mackay-Smith, Justin	County of Clarke	
Richards, Ira	County of Warren	
Simpson, HB	Winchester City	
Walls, Marietta Cather	County of Frederick	
Webb, Wayne	County of Clarke	
<b>Directors Absent</b>		<b>County</b>
Neese, Michael	Winchester City	
<b>Associate Directors Present</b>		<b>County</b>
Martin, Jim	County of Warren	
Nagelvoort, Bud	County of Clarke	
<b>Associate Directors Absent</b>		<b>County</b>
Dibenedetto, Vincent	Winchester City	
Gnegy, Karen	County of Shenandoah	
Stanford, Rick	County of Shenandoah	
<b>Staff Absent</b>		
	LFSWCD Conservation Specialist	
<b>Staff Present</b>		<b>Affiliation</b>
Campbell, Amanda	LFSWCD Administrative Assistant	
Gochenour, Dana	LFSWCD Sr. Conservation Specialist	
Livesay, Nick	LFSWCD Conservation Specialist	
Sloop, Alison	LFSWCD Conservation Specialist	
Truban, Sam	LFSWCD Conservation Specialist	
Barriteau, Brent	NRCS	
Cross, Debbie	DCR	
Wolanski, Matt	VDF	

Meeting called to order at 10:00.

## **Elections**

Nominations made for Chair, Richard Hoover, Vice Chair, Joan Comanor, Secretary, Amanda Campbell and Jim Martin, Treasurer.

### **Motion made to approve the nominations (Webb, Fagan, motion passed.)**

The following were re-elected to another 1 year term: Richard Hoover, Chairman; Joan Comanor, Vice-Chairman; Amanda Campbell, Secretary; James Martin, Treasurer.

### **Motion made to approve Records Officer (Amanda Campbell) and FOIA Officer (Allyson Ponn) Webb, Fagan)**

### **The Board of the Lord Fairfax Soil and Water Conservation District accepts the resignation of Michael Neese as director representing the City of Winchester. (Hoover, Webb, motion passed)**

Ponn suggested sending the notice to partner agencies.

Update was given on budget requests.

Strasburg Community Garden – Nick reported that not much has changed since the last meeting.

Annual Meeting – Joan, Allyson, and Wayne gave an update.

Joan reported that one million for VCAP has been budgeted. Debbie reported that the budget will be coming out December 18<sup>th</sup>. It will come from the General Assembly.

Solar power was discussed in Spotsylvania and Rappahannock. Justin discussed the solar panels in Clarke County.

### **The Board sets the date of its next board meeting for January 9 in order to permit District participation the following day in the VASWCD's Legislative Day in Richmond. (Hoover, Comanor, motion passed.)**

The following will attend.

Mary Gessner  
HB Simpson  
Bud Nagelvoort  
Richard Hoover  
Joan Comanor  
Jim Fagan

### **Minutes: Motion made to approve the minutes as distributed. (Gessner, Comanor), motion passed.**

**Chair's Report:** Hoover reviewed his written report.

Debbie Cross reported on the Equine Sub Committee (TAC). She then discussed WIP III.

Hoover reported that the Warren Co. Budget request is due December 19<sup>th</sup>.

Frederick Co. Budget Request is due November 26<sup>th</sup>.

Shenandoah Co. Budget Request is due December 19<sup>th</sup>.

Clarke Co. Budget Request is due January 20<sup>th</sup>.

Wayne Webb and Justin MacKay are the new chairs of the Finance and Operations Committees, respectively.

**Treasurer's Report:** Jim Martin reviewed his written report.

Debbie Cross added that she will need to meet with Webb and Mackay Smith.

**LFSWCD Reports:**

**Senior Conservation Specialist Report:** Gochenour reviewed her written report. They are holding a contractor meeting tonight. Twenty six contractors have agreed to attend. 5 to 5:30 is registration. It will be held until 8:00 p.m.

**Conservation Specialist Report:** Truban had nothing to add to his written report.

**Conservation Specialist Report:** Sloop had nothing to report.

**Conservation Specialist Report:** Livesay reviewed his written report. The Woodstock VCAP project did not work out.

**Contractor for Conservation Services Report:** No written report.

**Education & Program Support Specialist:** Ponn had nothing to add to her written report. The Envirothon will be held April 10<sup>th</sup> at the Strasburg Town Park. The topic will be ag and technology.

**Alternate Funding Committee:** Richards had nothing to report.

**Conservation Easement Committee:** Richards had nothing to report.

**Conservation Technical Committee:** Cory Childs reviewed the Tech Committee minutes.

The committee approved cover crops SL-8H and SL-8B. They approved an SL-6.

**Motion made to approve the technical committee recommendations. (Childs, Gessner, motion passed.)**

**Dam Safety Committee:** Nothing to report.

**Education & Information Committee:** Comanor reported that the committee will meet immediately following the Board meeting to discuss upcoming events and activities for the next 6 to 12 months. She congratulated Allyson Ponn for her "debut" at the VASWCD Annual Meeting. Joan distributed brochures from the VASWCD meeting. Joan received a 15 year service pin at the awards banquet. The State Envirothon will be held May 19 and 20.

**Legislative Committee:** Fagan reported that members of the legislative committee plan to participate in the upcoming Legislative Day in Richmond. It will be held on January 10<sup>th</sup>.

**NSVRC Regional Water Resource Policy Commission:** Webb had nothing to report.

**Operations Committee:** Jim Martin reported that he is turning over Chairmanship of the committee to Justin Mackay-Smith at the end of the month.

**Personnel Committee:** HB reported on the Personnel Policy amendment. It was signed by staff and the Personnel Chairman today. Midyear reviews are coming up in January.

**Shenandoah County Water Resources Advisory Committee:** Comanor reported that a meeting has not been scheduled.

**Shenandoah Pure Water Forum:** Gessner reviewed her written report. The Forum held its annual meeting in conjunction with the Shenandoah Summit III on November 16<sup>th</sup>, 2018. Wayne Webb presented results on his work on E.coli in the River and an update was given by DGIF on plans for the Front Royal Hatchery and on-going public access development activities. Dick Hoover will take over as LFSWCD representative on the Forum.

**Urban BMP Committee:** Nothing reported and no written report submitted.

### Agency Reports

**Natural Resources Conservation Service:** Brent Barriteau reported that the Farm Bill has not passed yet. He gave an update on programs and applications they are working on. He updated briefing for Shenandoah County.

**Alliance for the Shenandoah Valley:** Comanor reported that as Chairman for the Alliance she has been working for funding resolutions.

**Dept. of Conservation & Recreation:** Cross reviewed her written report.

Quarterly reports are due January 15<sup>th</sup>. SWCD's must provide an IRS 1099-G to any cost share participant who receives \$600 or more in cost share payments per federal tax ID number or SSN during FY 2018.

DCR It Securing Awareness must be completed by January 15<sup>th</sup>.

Motion made to grant staff authority to approve tax credits. (Hoover, Comanor, motion passed)

**Virginia Dept. of Forestry: No written report.**

**Virginia Cooperative Extension:** No written report.

**Department of Environmental Quality:** Shiflet submitted a written report.

**Motion made to adjourn the meeting at 11:30 (Webb, Simpson motion passed)**

Respectfully submitted,



Secretary

Approved