

LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT MINUTES
Strasburg, Virginia
February 14, 2019

Directors Present		County
Comanor, Joan		County of Shenandoah
Fagan, Jim		County of Shenandoah
Hockman-Nicholas, Kitty		County of Frederick
Hoover, Richard		County of Warren
Mackay-Smith, Justin		County of Clarke
Richards, Ira		County of Warren
Walls, Marietta Cather		County of Frederick
Webb, Wayne		County of Clarke
Directors Absent		County
Childs, Corey		Extension Agent
Gessner, Mary		County of Shenandoah
Simpson, HB		Winchester City
Associate Directors		County
Martin, Jim		County of Warren
Nagelvoort, Bud		County
Associate Directors Absent		County
Volunteers		County
Dibenedetto, Vincent		Winchester City
Stanford, Rick		County of Shenandoah
Staff Absent		
Staff Present		Affiliation
Campbell, Amanda		LFSWCD Administrative Assistant
Gochenour, Dana		LFSWCD Sr. Conservation Specialist
Livesay, Nick		LFSWCD Conservation Specialist
Ponn, Allyson		LFSWCD Education & Program Support Specialist
Sloop, Alison		LFSWCD Conservation Specialist
Truban, Sam		LFSWCD Conservation Specialist
Barriteau, Brent		NRCS
Cross, Debbie		DCR
Kowalski, Matt		CBF

Meeting called to order at 10:00.

Minutes: Motion made to approve the minutes as distributed. (Comanor, Walls), motion passed.

Chair's Report: Hoover reviewed his written report. Gochenour drafted a letter, signed by Hoover and sent February 7, to meet the February 11 deadline. It is our latest effort to tailor Commonwealth programs to meet the specific and differing conditions found in individual districts.

Motion made that the Board approves the chairman's letter of February 7 to DCR Director Cristman requesting that all VACS annual applicant caps and BMP caps at the state level be replaced by caps of a district's determination. (Webb, Comanor, motion passed).

Training and certification letter dated February 7th.

Motion made to approve chairman's signature on the letter. (Walls, Comanor, motion passed)

Debbie Cross and Gochenour discussed certification of employees. Hoover added that the Board can let legislators know what their problems are. Fagan reported that they should see how the certification letter is responded to before we write a letter.

Hoover gave an update on the Strasburg Community Garden. Ali reported that the VCAP conservation landscaping project in Warren County was approved by the VCAP Steering Committee deadline of June 1st.

Treasurer's Report: Martin reviewed bank statements. Committee Chairmen should let Martin know what their committee budget requests are - Dam, Ed & Info and Personnel.

LFSWCD Reports:

Senior Conservation Specialist Report: Gochenour had nothing to add to her written report.

Conservation Specialist Report: Truban had nothing to add to his written report.

Conservation Specialist Report: Sloop did an initial site visit to potential VCAP applicant in Frederick County. She worked on an intern research and outreach with Nick Livesay and Allyson Ponn.

Conservation Specialist Report: Livesay had nothing to add to his written report.

Contractor for Conservation Services Report: December report submitted for review.

Education & Program Support Specialist: Ponn reported that she attended the Children's Workshop at Samuel's Library. Not many attended. She's been working on the Leadership Summit. She gave a presentation on winter feeding.

Alliance for the Shenandoah Valley: Comanor had nothing to add to her written report.

Alternate Funding Committee: Richards had nothing to report.

Conservation Easement Committee: Richards had nothing to report.

Conservation Technical Committee: Gochenour reviewed the Conservation Technical Report.

Motion made to approve Huson SL-6 increase (13-18-0010) of \$10,000 from 2017 CB VACS Transfer funds. Frenchfield projects were approved. Walls, Hockman-Nicholas, motion passed)

Tech Committee reviewed their portion of the Annual Plan of Work.

Debbie Cross reported that DuPont funds will be moved from federal to local funds.

Comanor added that lists of practices are included in the meeting folders.

Dam Safety Committee: Fagan reported that the next Dam Owners Workgroup will be held at the Prince Edward County Agricultural and Natural Resources. The focus of the meeting will be discussing the Joint Procurement of Engineering Services for Small Dam Repair Projects.

Education & Information Committee: Comanor reported that the Education Committee will meet following the Board meeting.

Finance Committee: Webb had nothing to report.

Legislative Committee: Fagan reviewed his written report. Funding looks good with surplus money.

Northern Shenandoah Valley Regional Commission: Webb had nothing to report.

Operations Committee: Justin Mackay-Smith reported that all committee chairs were happy with the report.

Motion made to approve the Annual Plan of Work, (Hockman-Nicholas, Comanor, motion passed.)

The Board reviewed the Annual Plan of Work.

Personnel Committee: Comanor reported that the committee met January 29th to do mid-year reviews. Minutes of the meeting are included in the meeting folders.

Shenandoah County Water Resources Advisory Committee: Comanor reported that the next WRAC meeting is scheduled for Feb. 20th.

Shenandoah Pure Water Forum: Hoover reported that he was unable to attend due to winter weather warnings. Joe Lehnen, VA. Dept. of Forestry, the Forum's secretary sent him the minutes he took of the meeting.

Urban BMP Committee: Walls had nothing to report.

Agency Reports

Natural Resources Conservation Service: Brent Barriteau distributed a written report to the Board.

Dept. of Conservation & Recreation: Debbie Cross reviewed her written report.

Area I Spring Meeting will be held on April 25th. It will be hosted by Headwaters SWCD.

She reported that the Board should prepare and follow an Annual plan of work...with Board documented and at review at least twice annually.

Develop and maintain a long term plan.

Desktop Procedures for District Fiscal Operations should be reviewed annually.

Matt Kowalski gave an update on his report at the Pure Water Forum meeting.

Debbie reported that Comanor, Webb and HB completed the COIA training.

Debbie reported that Campbell should take a head count at the March Board meeting of those attending the Area I Spring meeting.

Comanor reported that a Bio is included in the meeting folders for the Winchester vacancy.

Virginia Dept. of Forestry: No written report.

Virginia Cooperative Extension: No written report.

Department of Environmental Quality: Shiflet submitted a written report.

Motion made to adjourn the meeting at 11:30 (Fagan, Webb, motion passed)

Respectfully submitted,



Secretary

3/14/19

Approved