

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT MINUTES**  
**Strasburg, Virginia**  
**April 11, 2019**

<b>Directors Present</b>		<b>County</b>
Childs, Corey	Extension Agent	
Comanor, Joan	County of Shenandoah	
Fagan, Jim	County of Shenandoah	
Gessner, Mary	County of Shenandoah	
Hockman-Nicholas, Kitty	County of Frederick	
Hoover, Richard	County of Warren	
Mackay-Smith, Justin	County of Clarke	
Richards, Ira	County of Warren	
Simpson, HB	Winchester City	
Walls, Marietta	County of Frederick	
Webb, Wayne	County of Clarke	
<b>Directors Absent</b>		<b>County</b>
<b>Associate Directors</b>		<b>County</b>
<b>Volunteers Absent</b>		<b>County</b>
Dibenedetto, Vincent	Winchester City	
Stanford, Rick	County of Shenandoah	
<b>Staff Absent</b>		
<b>Staff Present</b>		<b>Affiliation</b>
Campbell, Amanda	LFSWCD Administrative Assistant	
Gochenour, Dana	LFSWCD Sr. Conservation Specialist	
Livesay, Nick	LFSWCD Conservation Specialist	
Ponn, Allyson	LFSWCD Education & Program Support Specialist	
Sloop, Alison	LFSWCD Conservation Specialist	
Truban, Sam	LFSWCD Conservation Specialist	
Barriteau, Brent	NRCS	
Marshall, Jay	DCR	
Burkholder, Paul	Guest	

Meeting called to order at 10:00.

**Minutes: Motion made to approve the minutes as distributed. (Gessner, Simpson, motion passed).**

**Chair's Report:**

Frederick Co. Budget Hearing - Kitty Hockman-Nicholas and Marietta Walls haven't heard from Frederick County yet regarding funding for the District.

Warren Co. Budget Hearing – Hoover discussed the hearing held in Warren County.

Area I Spring Meeting - Hoover is going to rent a car on April 25<sup>th</sup>.

Debbie Cross reported that Paul Burkholder's paperwork has been submitted. The Virginia Soil & Water Conservation Board will meet on April 24<sup>th</sup>.

**Treasurer's Report:** Jim Martin reported that bank and credit card statements were received and reviewed. Budget requests from the Education and Dam Safety Committees have been received as of this report. He asked that budget requests be submitted as soon as possible so we can begin the process of formulating the District FY 2020 Budget. He noted that the bank no longer reports one signature checks. We had one \$10 check that had one signature. The District's policy is to have two signatures on each check.

**LFSWCD Reports:**

**Senior Conservation Specialist Report:** Gochenour thanked everyone for helping with the Envirothon.

**Conservation Specialist Report:** Truban reviewed his written report. He has an Animal Waste TAC meeting coming up.

He will report on the litter transport program in Maryland and Delaware and compare it to Virginia next month.

**Conservation Specialist Report:** Sloop reviewed her written report. She made VCAP visits in Shenandoah and Frederick Counties: provided TA, created plan maps and performed design calculations.

**Conservation Specialist Report:** Livesay reviewed his written report. VCAP: He made an initial site visit to Michaels Conservation Landscaping in Berryville. Initial site visit to Kowalski Rain Garden Woodstock; and Initial site visit to Harris Rain Garden in Fort Valley. Cross asked the Board and Staff to review her written report. The District letter had an impact on engineering training.

**Contractor for Conservation Services Report:** Ferguson submitted written report.

**Education & Program Support Specialist:** Ponn reviewed her written report – workshops, website and facebook updates, and Envirothon update.

**Alliance for the Shenandoah Valley:** Comanor reviewed her written report.

**Alternate Funding Committee:** Richards had nothing to report.

**Conservation Easement Committee:** Richards accompanied Gochenour on an easement inspection in Shenandoah County.

**Conservation Technical Committee:** Mary Gessner reported that they received a lot of cancellations. Several cover crops were approved and two animal waste facilities. There were two increases in 2015 SL-6 projects.

**Motion made to approve the report. (Gessner, Hockman-Nicholas) motion passed.**

**Dam Safety Committee:** Fagan reported on Engineering Services Memo of Understanding from Piedmont Soil and Water Conservation District. We can participate with no obligation.

**Motion made to sign the Memo. (Fagan, Comanor, motion passed).**

**Education & Information Committee:** Comanor reviewed her written report. She reviewed a book written by Bobby Whitescarver.

**Motion made to approve the draft Plan of Work for submission to the Operations Committee. (Comanor, Hockman-Nicholas, motion passed).**

Youth Conservation Camp – the committee will choose and send a participant to the State.

**Finance Committee:** Finance Committee minutes attached.

**Legislative Committee:** Fagan had nothing to report.

Comanor reported that Shenandoah Co. will vote on the budget today.

**Northern Shenandoah Valley Regional Commission:** Webb reported that they will be in Woodstock tomorrow for a WIP III meeting.

**Operations Committee:** Mackay-Smith reported that the committee will meet next month at 9:30 to review the Strategic Plan.

**Personnel Committee:** Simpson reported that the committee will do personnel reviews in June.

**Shenandoah County Water Resources Advisory Committee:** Comanor had nothing to add to her report.

**Shenandoah Pure Water Forum:** Hoover reported that Pure Water Form and NSVRC are hosting a WIP III discussion and PWF quarterly Board meeting on Friday, April 12, 2019 from Noon to 3 p.m. Buck Richards will represent the District. In view of the WIP III discussion, Hoover recommended that a staff member also attend the PWF's RWSVP memo is in folders.

Alison Sloop will share an update on the Virginia Conservation Assistance Program (VCAP).

**Urban BMP Committee:** Marietta Walls reported that the committee met this morning and they have two contracts. One is in Clarke Co. to review and one is in Warren Co. Conservation Landscaping to review. They were approved through the District Committee, but not through VCAP.

Strasburg Community Garden – Livesay reported that they had one interview that didn't work out.

**Motion made to approve all VCAP applications. (Walls, Comanor, motion passed)**

**Agency Reports**

**Natural Resources Conservation Service:** Barriteau distributed his written report.

**Dept. of Conservation & Recreation:** Cross discussed the COIA training to be held at the Area I Spring Meeting. She also discussed director elections. The filing deadline is 7:00 p.m. Tuesday, June 11, 2019. Information can be found on the State Board of Elections website.

**Virginia Dept. of Forestry:** No written report.

**Virginia Cooperative Extension:** No written report.

**Department of Environmental Quality:** Shiflet submitted a written report.

**Motion made to adjourn the meeting at 11:30 (Simpson, Walls, motion passed)**

Respectfully submitted,



Secretary

*May 9, 2019*

Approved