

LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT MINUTES
Strasburg, Virginia
June 13, 2019

Directors Present		County
Comanor, Joan		County of Shenandoah
Fagan, Jim		County of Shenandoah
Gessner, Mary		County of Shenandoah
Hoover, Richard		County of Warren
Mackay-Smith, Justin		County of Clarke
Richards, Ira		County of Warren
Simpson, HB		Winchester City
Walls, Marietta		County of Frederick
Webb, Wayne		County of Clarke
Directors Absent		County
Burkholder, Paul		Winchester City
Childs, Corey		Extension Agent
Hockman-Nicholas, Kitty		County of Frederick
Associate Directors		County
Martin, Jim		County of Warren
Nagelvoort, Bud		County of Clarke
Volunteers Absent		County
Dibenedetto, Vincent		Winchester City
Stanford, Rick		County of Shenandoah
Staff Absent		
Staff Present		Affiliation
Campbell, Amanda		LFSWCD Administrative Assistant
Gochenour, Dana		LFSWCD Sr. Conservation Specialist
Livesay, Nick		LFSWCD Conservation Specialist
Ponn, Allyson		LFSWCD Education & Program Support Specialist
Sloop, Alison		LFSWCD Conservation Specialist
Truban, Sam		LFSWCD Conservation Specialist
Barriteau, Brent		NRCS
Cross, Debbie		DCR
Kowalski, Matt		CBF

Meeting called to order at 10:00.

Minutes: Motion made to approve the minutes as distributed. (Simpson, Comanor, motion passed).

Chair's Report: Congratulated Walls and Hockman-Nicholas for getting Frederick Co. to give an additional \$4,250 annual funding.

Staff is working on proposals for the district computers with problems. They will submit them to the Operations Committee for presentation to the July Board.

WP-III – Dana reported that the priority is to get FY20 money spent. That is their main focus.

Poultry Litter Transport – Comments were submitted and received. Tech staff attended the VACS training. The SL-6 practice was revamped. More options are offered to the farmers.

Cross added that they will transfer \$25,000 from Culpeper SWCD to LFSWCD.

Wayne Webb attended a May 29th planning meeting with the VASWCD. They suggested a speaker for the partner meeting – Nancy Thompson.

Comanor reported that there is interest in becoming an Associate Director by Jason Bushong.

Motion made to appoint Bushong as an Associate Director to the Board. (Comanor, Hoover, motion passed). Bushong will serve on the Technical Committee.

Barriteau reported that there are no plans to charge rent to the SWCD. They are taking security measures and signs will be posted to sign in when entering the office. Nagelvoort added that we should keep track of SWCD staff time spent with Barriteau. Webb discussed the lease contract between NRCS and the SWCD.

Hoover reported that the Personnel Committee met on June 6th.

Warren Co. Easement: Gochenour reported that she and Richards have not scheduled any activities with the easement.

Grant Agreements-

Motion made that the Board authorize the Chair to sign the Operations and Cost Share and TA agreements. (Webb, Comanor, motion passed).

Truban gave an update on the age of the computers. Cross suggested that the SWCD come up with a schedule on replacing the computers. We should be able to use TA funds for computers.

Treasurer's Report: Martin drafted a budget included in the meeting folders. We are going to come in good for fiscal year 2020 because of the TA funds. Attachment D is due June 30th.

Motion made to allow the Board Chairman to sign the Attach D when it is finished. (Simpson, Gessner, motion passed)

LFSWCD Reports:

Senior Conservation Specialist Report: Gochenour reviewed her written report. She attended the Dam Owners Workgroup meeting in Verona.

Conservation Specialist Report: Truban had nothing to add to his written report.

Conservation Specialist Report: Sloop had nothing to add to her written report. She reviewed her written report.

Conservation Specialist Report: Livesay gave an update on VCAP in Warren Co. (Partain) Conservation Landscaping). He did the final inspection with Sloop and submitted the final documents to the VCAP Steering Committee. He did an initial site visit on Ossinova (Conservation Landscaping) in Frederick Co.

Contractor for Conservation Services Report: Ferguson submitted written report.

Education & Program Support Specialist: Ponn reviewed her written report. She reported on upcoming events:

Fish Fry Float for Father's Day, 6/15, at Strasburg Town Park.

SPL Trash to Treasurer Workshop, 7/17

Harvest Festival, 8/17 at Strasburg Park

Alliance for the Shenandoah Valley: Comanor had nothing to add to her written report.

Alternate Funding Committee: Richards had nothing to report.

Conservation Easement Committee: Richards had nothing to report.

Conservation Technical Committee: Gessner reviewed the Tech Committee report.

Motion made to approve the new cost share approval increases and tax credits (Gessner, Comanor, motion passed).

Motion made to delegate authority to the Tech Committee for end of year tech business on June 27th. (Gessner, Comanor, motion passed)

Webb wants the Tech Committee to review the APOW goals and review at the meeting on June 27th. Cross add that the APOW can be reviewed in February. It has to be approved July 1st.

RMP tech committee met this morning. They received 5 RMPs. Two have been completed. Recommend that the Board approve that the two be forwarded to DCR.

Contract 13-16-0001

Contract 13-15-0001

Motion made to forward the two RMPs. (Mackay-Smith, Gessner, motion passed)

Dam Safety Committee: Fagan reported that the Memo with Piedmont SWCD is in effect. Annual inspection is scheduled in the fall. Gochenour attended the Dam Owners meeting.

Education & Information Committee: Comanor reviewed her written report. She reported that they have successfully recruited Jason Bushong, a farmer from Shenandoah County and being appointed as an Associate Director.

Finance Committee: Wayne reported on WIP III.

Legislative Committee: Fagan had nothing to report.

Northern Shenandoah Valley Regional Commission: Webb had nothing to report.

Operations Committee: Justin Mackay-Smith submitted the Annual Plan of Work for the Boards approval.
Motion made to approve the Annual Plan of Work draft. (Hoover, Comanor, motion passed).

Personnel Committee: Simpson reported that the committee voted for staff to receive a 3 percent increase beginning July 1st.

Motion to approve staff salary increase. (Simpson, Comanor, motion passed).

Motion made to approve the Personnel Policy. (Simpson, Comanor, motion passed)

Cross added that they need to check with Terri Higgins on the changes they made.

Shenandoah County Water Resources Advisory Committee: Comanor reported that Tyler Hinkle is Shenandoah County's new County Planner. She will meet with him on June 10th.

Shenandoah Pure Water Forum: Hoover wasn't aware of any new developments.

Urban BMP Committee: Walls had nothing to report.

Agency Reports

Natural Resources Conservation Service: Barriteau distributed a written report.

Dept. of Conservation & Recreation: Cross reviewed her written report. She presented Certificates for COIA training to:

Jim Martin
Mary Gessner
Dick Hoover
Paul Burkholder

Carryover reports are due July 15th.

June 11 – 7:00 p.m. Filing deadline to seek election for SWCD Director – Election Day Nov. 5, 2019

Virginia Dept. of Forestry: No written report.

Virginia Cooperative Extension: No written report.

Department of Environmental Quality: Shiflet submitted a written report.

Motion made to adjourn the meeting at 12:00 (motion passed)

Respectfully submitted,

A handwritten signature in blue ink that reads "Amanda Campbell". The signature is written in a cursive style.

Secretary

July 13, 2019

Approved